

HOPKINS COUNTY PROJECT DEVELOPMENT BOARD  
NEW COURT OF JUSTICE FACILITY  
INAUGURAL MEETING  
GOVERNMENT CENTER  
July 5, 2007 at 10:00 A.M.

AOC CONSTRUCTION FILE  
COUNTY: HOPKINS  
FILE CODE: PDR 1  
SUBMITTED BY: J/L  
DATE: 11 FEB 08

The Inaugural Meeting of the Hopkins County Project Development Board New Court of Justice Facility was held at Hopkins County Government Center and was called to order by Hopkins County Judge Executive Donald E. Carroll. Roll call was taken and a quorum was established with the following members present:

County Judge Executive Donald Carroll  
Magistrate, Larry Wilson  
Senior Circuit Judge James Brantley  
Senior District Judge Robert Soder  
Circuit Clerk Carolyn Polley  
State Bar Association Dick Frymire  
Director AOC Jeff Biehslich and  
AOC General Manager of Court Facilities, Garlan VanHook.  
Citizen at Large Frank Williams was unable to attend.

**Old Business: None**

**New Business:**

A. Election of Chairman and Vice Chairman: Dick Frymire made a motion to appoint Judge Executive Donald E. Carroll as Chairman and Judge Robert Soder seconded. Motion carried.

Larry Wilson made a motion to appoint Judge James Brantley as Vice Chairman and this was seconded by Carolyn Polley. Motion carried.

B. Discuss/Establish business procedures and practices to be used; for maintaining records and minutes / executing general office duty and correspondence/ etc.

Motion for appointment of Secretary- Judge Robert Soder made a motion to appoint Kim Blue as Independent Contractor & seconded by Carolyn Polley. Motion carried.

Discussion was made on the fee to pay Kim as Secretary. Kim is employed as Administrative Assistant to Judge Executive Donald Carroll. It was agreed that any judicial meetings held during her regular office hours at the Hopkins County Judge Executive's office that she will not be compensated for by the judicial committee. A stipend fee of \$50.00 shall be paid to Kim for any meetings held

after her normal office hours. Carolyn made a motion to pay a stipend fee to Kim Blue of \$50.00 for her duties after office hours and an additional fee of \$15.00 per hour if the meeting extends past 3 hours. This motion was seconded by Larry Wilson. Motion carried.

C. Advertisements: Motion made by Dick Frymire that the Judge Executive be responsible for all advertisements necessary for the new Justice Center. This was seconded by Judge Brantley. Motion Carried.

D. Motion to advertise for architect – American Institute of Architects will be emailed the advertisement for architect. The advertisements will be made in the Lexington Herald on 2 consecutive Sundays and also in the Madisonville Messenger, Messenger Enquirer and Paducah Sun. Motion was made by Larry Wilson and seconded by Judge Brantley to approve the advertisements for architect. Motion carried.

E. Advertise Financial Agent - Motion made by Larry Wilson to advertise in same media as Architect. This was seconded by Carolyn Polley. Motion carried.

F. Advertise for Construction Manager –Table this for a later time.

G. Site Discussion: - No action taken at this time.

Announcements: Regular scheduled meeting on July 25 at 10:00 a.m. Special meeting will be held on August 8<sup>th</sup> at 10:00 a.m. and the Regular meeting on August 22<sup>nd</sup> will be held at 6:00 p.m. All meetings will be held at the Hopkins County Government Center.

Motion by Judge Brantley and seconded by Carolyn Polley to Adjourn. Motion Carried.

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DONALD E. CARROLL, Chairman  
HOPKINS COUNTY PROJECT  
DEVELOPMENT BOARD  
NEW COURT OF JUSTICE FACILITY